

**OVERVIEW & SCRUTINY WORK PROGRAMME 2017/18**

	*Scrutiny Indicator	Requested by	Purpose of Report (Responsible Officer/ Member)	Expected Outcome
<b>2017</b>				
<b>26 APRIL (ANDOVER)</b>				
OSCOM Annual draft Briefing	2	Committee	To consider the OSCOM Annual Briefing <b>(Chairman) (10 mins)</b>	To consider and make recommendations as appropriate
Project Enterprise and Valley Housing	2	Committee	To consider a report on the financial implications of the TVBC property business portfolio <b>(Acting Head of Revenues – Local Taxation and Project Enterprise) (20 mins)</b>	To comment and make recommendations as appropriate
<b>24 MAY (ANDOVER)</b>				
Round table discussion Web Strategy	2	Committee	To discuss and consider the web strategy <b>(Head of Communications)</b>	To consider the web strategy
OSCOM Annual Briefing	2	Committee	Report of the Chairman <b>(Chairman) (10 mins)</b>	To comment on the draft report
<b>26 JUNE (ANDOVER)</b>				
Round table discussion on cost of postage and printing within the Council	2	Committee	To look at whether there is a more cost effective way of dealing with the problem of agenda size and costs	
<b>26 JULY (ROMSEY)</b>				
CIL	2	Committee	To look at the new CIL arrangements and how its working <b>(Planning Policy Manager)</b>	To comment and make recommendations as appropriate
Garden Waste Collection Service	2	Committee	To consider the Garden Waste Collection Service <b>(Head of Environmental Health) (20 mins)</b>	To consider and make recommendations as appropriate

\* Scrutiny Indicator Key:

1 : Holding to Account	2 : Performance Management	3 : Policy Review	4 : Policy Development	5 : External Scrutiny
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Test Valley Borough Council – Overview and Scrutiny Committee – 26 April 2017

<b>20 SEPTEMBER (ANDOVER)</b>				
Annual Review of Corporate Action Plan	2	Committee	To receive an update on the Key Performance Indicators <b>(Policy Manager) (20 mins)</b>	To consider and make recommendations as appropriate
<b>25 OCTOBER (ANDOVER)</b>				
Round table discussion review on Waste and Recycling in Test Valley	3	Committee	A general update on waste and recycling in the Borough, <b>(Head of Environment and Health)</b>	To consider performance and initiatives and ask questions and make comments.
Leisure Centre Contract lessons learnt	3	Committee	To consider lessons learnt from the Leisure Centre Contract process <b>(Head of Community and Leisure)</b>	To comment and make recommendations as appropriate.
Annual Audit Report	2	Committee	To receive the report <b>(Head of Finance/Auditor Manager) (20 mins)</b>	To comment and make recommendations as appropriate
Draft Budget Fees and Charges	4	Committee	To consider the draft Budget Panel report <b>(Vice Chairman) (20 mins)</b>	Comment and make recommendations as appropriate.
<b>22 NOVEMBER (ROMSEY)</b>				
Budget Panel Report Draft Budget	4	Committee	To consider the draft Budget Panel report <b>(Vice Chairman) (20 mins)</b>	Comment and make recommendations as appropriate.
<b>20 DECEMBER (ROMSEY)</b>				
Update on the Council Tax Support Scheme	3	Committee	To receive an update on the Council Tax Support Scheme <b>(Acting Head of Revenues, Benefits and Customer Services) (20 mins)</b>	To comment and make recommendations
<b>DATE TO BE AGREED</b>				
Round table discussion on Tourism	3	Committee	To explore opportunities and ideas for increasing tourism	To consider ideas and opportunities
Housing Strategy (including Homelessness Strategy and Homes Energy Conservation Act Action Plan (full report))	4	Committee	To present the position of these three Housing strategies <b>(Head of Housing and Environmental Health) (20 mins)</b>	To comment and make recommendations
Briefing on Devolution (full report)	5	Committee	Presentation on Devolution <b>(20 mins)</b>	To comment and make recommendations

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**BRIEFING NOTES**

<b>2016</b>		<b>Date Circulated</b>
<b>12 October</b>	Outcomes of the Hampshire Safeguarding Children Board Audit (Community Engagement Manager)	22 September 2016
<b>8 November</b>	Cemetery Rules and Regulations Review (Head of Community and Leisure) Andover Levy (Accountancy Manager)	24 October 2016 27 October 2016
<b>2017</b>		
	The use of the Rendezvous in Andover (Head of Estates)	6 April 2017
<b>March</b>	Car Park Management (Engineering and Transport Manager) Affordable Housing Update (Head of Housing)	3 March 2017
<b>April</b>	Ways in which the vibrancy of the Town Centre can be measured (Economic Development Manager)	31 March 2017
<b>May</b>	Performance Management Arrangements (James Moody)	
<b>June</b>	Risk Management (Principal Auditor) Equalities Scheme (Corporate Director) Art Strategy including Public Art Commissions (Head of Community and Leisure)	
<b>July</b>	Complaints Handling (Complaints and Improvements Officer) Andover Magistrates Court (Corporate Director) Community Toilet Scheme (Corporate Director)	
<b>October</b>	Shared Services Update (Corporate Director) Community Engagement (Community Engagement Manager)	
<b>Date to be agreed</b>		
	Hampshire County Waste Strategy Community Infrastructure Levy	

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